



2024-2025 Elementary

Application, Admission and Registration Process and Timeline

Visitation of Our Lady School (VOL) does not discriminate on the basis of race, color, national or ethnic origin, or disability in violation of state or federal law in the administration of its education policies or programs. The information provided with this application will not be used for any unlawful discriminatory purpose.

ORDER OF ACCEPTANCE FOR OTHERWISE QUALIFIED APPLICANTS For example:

VOL typically accepts students according to the following categories:

1. Children of territorial parishioners who are deemed active by the pastor;
Siblings of current VOL students;
2. Children of non-territorial parishioners who are deemed active by the pastor;
3. Children of VOL Alumni or legacy families as determined by the pastor;
4. Children of territorial parishioners of a parish without a school or no room in their territorial parish school who are deemed active by their pastor;
5. Children of non-territorial parishioners of a parish without a school or no room in their territorial parish school who are deemed active by their pastor;
6. All others - including inactive parishioners, non-Catholics, etc.

In the case of a student transferring from another Archdiocesan Catholic school, before granting admission, the principal will assess the status (academic, financial obligations, and disciplinary) of the student by conferring with the previous principal.

Meeting the above criteria does not guarantee automatic acceptance.
Being a sibling and/or a parishioner does not guarantee automatic acceptance.

GRADE /AGE ELIGIBILITY

Early Learning Center Age 2- (also known as PreK 2) children must be 2 years of age by September 30.

Early Learning Center Age 3 - (also known as PreK3) and BESE approved PreK 3 - children must be age three by September 30.

PreK 4 - children must be age four by September 30.

FEE POLICY

I understand that all fees paid are refunded only if my child is not accepted into VOL. Once a child has been accepted, registration fees and other fees are non-refundable and non-transferable to any other child/student/applicant.

Applications and if applicable, registration, will not be processed without receipt of all required information and payment of fees.

TIMELINE

NOVEMBER 2023- JANUARY 20, 2024

Optional attendance at school tours

DECEMBER 2023

December 4: NEW Student Applications (NEW family & siblings of current students) opens

Completed New Student Applications can be submitted beginning December 4 through January 20, 2024.

All required components of the Application must be submitted to be considered complete. School officials may schedule and conduct Interviews of New Applicants as soon as a completed application is received.

JANUARY 2024

January 8: Returning Student Registration Opens

January 13: Returning Student Registration Closes

January 20: New Student Application period closes (NEW family & siblings of current students)

February 3: School Deadline for completion of Interviews and/or Academic Assessments or other required components specific to our school for New Student Applicants, including NEW family & siblings of current students.

FEBRUARY 2024

Week of February 12: Admissions Notifications communicated

HOW TO SUBMIT YOUR VOL APPLICATION:

All Applicants for Admission to VOL for the 2024- 2025 Academic School Year will be submitted online at <https://forms.rediker.com/visitationofourladyschool> beginning December 4, 2023.

VOL'S APPLICATION CHECKLIST

1. Application (Completed, **Signed** and Submitted online at <https://forms.rediker.com/visitationofourladyschool>)
2. Authorization and Release of Records/ Form (Completed, **Signed** and Submitted online)
3. Required Records:
 - Scan of Birth Certificate (Submitted online)
 - Scan of Social Security Card (Submitted online)
 - Scan of Baptismal Certificate, if applicable (Submitted online)
 - Scan of First Communion Certificate, if applicable (Submitted online)
 - Scan of Updated Immunization Record (Submitted online)
 - Scan of Parents' Driver's License (Submitted online)
 - Scan of Most Recent Report Card (2023-2024) (Submitted online)
 - Scan of All Previous Report Card (Submitted online)
 - Scan of Standardized Test Scores (3rd - 7th Grades)
 - Scan of Academic Records (Submitted online)
 - Scan of current Custody Record, if applicable (Submitted online)
4. Application Fee (Paid online)
 - Acknowledgement of Fee Policy/Form (Completed, **Signed** and Submitted online)