

2020 ~ 2021
After Care Information
Phone Number: 400-7465

Director: Charlotte Landry
Times: Monday ~ Friday 3:00 p.m. ~ 6:00 p.m.

Location

The aftercare office is located in C-6.

Registration Form & Fee

This is separate from school registration and fees. Each family must register **yearly** if they intend to use the after care services at any time during the school year. The \$25.00 registration fee can be paid at the school supply sale on July 29th from 10 a.m. – 6 p.m in the gym.

On the registration form, you can list up to four individuals who can check your child out from after care. Each individual will need a **different** four-digit ID code to check a child out using the computerized system. It is recommended that everyone use the last four digits of either their social security number or telephone number. If you used after care last year, you can continue to use the same codes. If all the information from last year is still accurate, you do not need to fill out another registration form. A registration form can be down loaded from the school's web site.

Rates and Daily Sign Out

The rates are:

Registration Fee	\$25.00 (per family)
1 Child	\$4.25 per hour
2 Children	\$6.00 per hour
3 Children	\$7.75 per hour

All students (Pre K-2 through 7th) will need to be signed out each day.

Payment

A computerized system is used to sign out children from after care. This system automatically calculates your weekly charges and allows you to view your balance each day as you are checking your child out. You can pre-pay by putting money into your after care account and charges will be deducted from your balance. Bills are sent home each week and **weekly** payments must be made that day or on Monday of the following week. **A \$5.00 late fee will be automatically assessed if you do not pay weekly.** Unfortunately, you will not be allowed to use the after care services if your account is delinquent for a two-week period. Payments can be made using a credit card.

If your child is not picked up by the end of the dismissal process, your child will be sent to aftercare. We will notify you if your child has been sent to A/C. You will be expected to pay for the after care services when your child is picked up.

Please be mindful of our **6:00 p.m.** closing time. We would appreciate you being punctual when picking up your child since our staff is ready to go home to their families. **As in the past, a \$1.00 per minute fee will be assessed if your child is not picked up by 6:00 p.m.** Students who are absent are not allowed to use after care services for the dates of absences.

We are happy to offer this service to our parents, and we continue to provide a safe environment for the children.